

**SASIG Steering Committee
Conference Call
August 19, 2004**

Participants:

Loren Evenson, SO-10.1	Sylvia Lovelett, Pantex
Sharon Shafer, OA-10	Rob Ambrose, NTC/CTA
Joyce Jenks, ID	Kris Inskeep, INEEL
Laurel Hautala, KCSO	Tina Hartley, SRS
Chet Braswell, Hanford	Sybil Cook, SRS
Charles Montoya, SNL/NM	Janice Leyba, RFETS
Valerie Anderson, ORISE	Kathy Walker, BNL

Highlights:

Remembering Dan Valdez

We were saddened to hear of the death from cancer this past week of Dan Valdez, Jr., LANL, a beloved member of the SASIG Steering Committee. Dan enthusiastically embraced the SASIG when he became responsible for S&S Awareness activities at Los Alamos in 2001. He was a presenter at our 2002 and 2003 SASIG workshops. His presentation on “The Changing Role of the Safeguards and Security Awareness Coordinator” in 2003 in Atlanta gave us a new perspective on what an S&S Awareness Program might accomplish. He looked “outside the box” in defining a role for the Coordinator. See Highlights, 2003 Workshop on our SASIG Web site, <http://www.ornl.gov/sa>. We will greatly miss Dan. The SASIG Steering Committee is making a contribution to the Daniel C. Valdez, Jr. Medical Account in memory of Dan. We will continue to keep Dan’s family in our thoughts.

2005 SASIG Workshop and Meeting

The next SASIG Workshop and Safeguards and Security Awareness Quality Panel (SSAQP) meeting will be held in Seattle, April 19 – 21. The Boeing Company will be our host. We will continue in coming months to plan the agenda. So far, we have an ISSM presentation from LLNL scheduled.

We would like input on speakers. If you would like to suggest a particular speaker or a topic of interest for our workshop, feel free to contact any of our Steering Committee members. Valerie Anderson attended an ORO-sponsored workshop this week that included two very good presentations: one on Counterintelligence and another on Unclassified Foreign Visits & Assignments Program (featuring new DOE O 142.3).

Sylvia Lovelett has asked members to consider sharing a Tools of the TRADE presentation. These presentations provide a sampling of S&S Awareness Program activities from our sites. You may contact any of our Steering Committee members to discuss ideas you have for Tools.

Draft S&S Streamlined Directives

Loren Evenson reported that the comments on the draft Safeguards and Security streamlined directives are still undergoing processing. Comments will be reviewed and, if appropriate, incorporated into a new draft. The review and concurrence process will take time. Loren will keep us informed on the progress of this streamlining effort.

Personnel Security Inspectors Guide – OA

The revision of the Personnel Security Inspector's Guide is reportedly being finalized and will be issued shortly. The SASIG appreciated the opportunity to comment on the revision, specifically on Section 4, the S&S Awareness Program. When OA issues the Guide, we will notify SASIG members of its publication.

I&E Audit Activity

Laurel Hautala reported that in the recent audit of the Kansas City Site Office, the S&S Awareness Program was written up for not providing enough information on classification. Kris Inskip also said that an I&E audit team at INEEL brought up the need to provide employees with information related to classification. Loren will check into the applicability of DOE M 475.1-1A to the S&S Awareness Program and if it should be included in briefings.

Expanded SASIG Website

ORISE is expanding the SASIG Website. A total redesign and restructuring of the site is under way. We are planning a section of the site for S&S Awareness Program resources to be available for downloading, to include posters, sample newsletters, briefings, handouts, etc. Material to be posted would first need to be reviewed by HQ. We may also be able to include videos produced by sites. The videos would need to be submitted in digitized version, in Windows Media format. We would provide point-of-contacts for the videos. Chet offered to submit a sampling of the Security Ed Weekly Challenges (in the Hanford newsletter). We look forward to developing this S&S Awareness Program Resources section.

The Web site will have a separate section for the SSAQP, which can include minutes of Quality Panel meetings and bring attention to any current issues. We are also planning for a portion of the site to be password-protected. This area would be available to our SASIG members and could feature a "Q&A" section called, "Ask the SASIG." HQ would provide a primary response to any policy questions, and sites would be expected to offer their opinions on those issues and provide primary responses to implementation questions. ORISE's goal is to have an operational site by September 30.

S&S Awareness Coordinators Training

S&S Awareness Coordinators Training was held July 12-16, 2004 at the National Training Center in Albuquerque. We were glad members of the class could participate in last month's SASIG conference call. They asked several questions related to S&S Awareness Program requirements. We thank Rob Ambrose for getting this new group off to a good start in carrying out their S&S Awareness responsibilities. We encourage

all new coordinators to become active in the SASIG. Rob reported that 14 persons attended this training.

Next Conference Call

Our monthly Steering Committee call will be on Thursday, September 16, at 1:00 p.m. EDT. The call number is 301-903-6011.