SASIG Steering Committee
Conference Call
July 21, 2005

Participants:

Loren Evenson, SO-10
Sylvia Lovelett, Pantex
Kris Inskeep, INL
Joyce Jenks, DOE ID
Sharon Shafer, OA-10
Bo Bohman, NNSA/OST AL
Jeff Dugar, SPRO
Valerie Anderson, ORISE
Chet Braswell, Hanford
Tom Hoertkorn, ORP
Mike Royak, ORP
Caryl Milton, NNSA/Y-12
Tina Ard, NNSA/Y-12
Mary Fallaw, SRS
Rhonda Cook, SRS

Highlights:

We welcomed first-time callers, Tina Ard and Rhonda Cook. Tina will be assuming Security Awareness Coordinator responsibilities at the Y-12 Site Office and Rhonda is replacing Mary Fallaw as Security Awareness Coordinator at the Savannah River Site. Mary is moving on to a new position in the prime contractor's Safeguards and Security organization.

2006 SASIG Workshop and Meetings

We have good news! Our 2006 workshop and meetings will be held in Charleston, SC, with the Savannah River Site as host. Valerie Anderson talked with Marrine O'Conner, Personnel Security Manager for the DOE Site Office, who gave her enthusiastic support for us. This is the first time Savannah River has hosted an SASIG workshop, and we look forward to going to South Carolina. ORISE will begin contacting hotels in or near Charleston's historic district, and we should be able to set a date soon, most likely in the month of April.

Sylvia Lovelett asked everyone to begin thinking about speakers for the workshop. We will be looking for a keynote speaker, perhaps someone from the local area. We also would like to have someone speak on Unclassified Foreign Visits and Assignments UFV&A), a topic that has been missing from the last few workshops. Loren Evenson said he would see who might be available from DOE Headquarters. As we plan the agenda on future calls, we will ask for volunteers for Tools of the TRADE, a regular feature of our workshops. Tools of the TRADE gives sites an opportunity to give a presentation on their S&S Awareness programs.

SASIG Special Task Group Project

Kent Oelrich is Lead for the task group project to develop a generic Annual Refresher Briefing for off-site personnel who may visit a site infrequently or not at all. The task group will be meeting via conference call on Wednesday, July 27. Kent is working on a

"straw man" briefing for the group to review. Other members of the task group are Virginia Reams, Sylvia Lovelett, Cindy Farinholt, and Mary Fallaw.

SASIG Website

The SASIG Website features a resources section of security awareness materials. Menus have been set up for various categories of awareness resources; e.g., briefings, posters and banners, newsletters, and videos. Valerie has forwarded several items to Loren Evenson to review. These include posters, sample briefings, security slogans and clips, and other awareness materials that SASIG members have submitted to ORISE. We will begin posting these on the site shortly.

Sensitive Countries List

Prior to the call, we were asked to address the Sensitive Countries List; specifically, why is it Official Use Only (OUO) and how to get access to it. Loren indicated that the List was marked OUO by its originator (now NA-243) on July 27, 1999; that the current List is OUO and dated April 2002; and that it is available on the Internet through the following two sources:

> For those in Unclassified Foreign Visits and Assignments with access to the on-line FACTS database (which is OUO), the Management page has a drop-down List Reports link which takes you to the List. The List can be exported from FACTS as an Excel file, which can be sorted or otherwise modified as the user needs. Questions concerning FACTS or the UFV&A program should be addressed to Jennifer Emanuelson, 202-586-6928.
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> "For those at Headquarters or registered users in the field, the List is available on the export control Website maintained by the Office of International Regimes and Agreements, NA-243. At http://hq.na.gov, go to the "HQ Intranet Sites" column on the left and click on "Export Control Policy and Cooperation," then click on "Export Control Reference Materials," which brings up access to both the Sensitive Countries and Sensitive Subjects Lists.

Stolen Badges

Sylvia requested information on how sites deal with stolen badges. She said that at her site badges are being stolen from vehicles and ID theft is a concern. Borchures that address the problem were handed to incoming drivers at one site. Chet Braswell said he would provide a recent poster and newsletter from Hanford. Chet will send these to ORISE for posting on the SASIG Website. If anyone has awareness materials to share on badges, please contact Sylvia at slovelet@pantex.com.

Controlled Articles

We discussed the problem of controlled items being brought into a site's Limited Area, particularly devices that use new technology. Loren provided comments on this issue, as follows: The definition of and requirement concerning "controlled articles" seem clear: "portable electronic devices capable of recording information or transmitting data" are not permitted in certain security areas without authorization (DOE M 473.1-1, paragraph

V.1.b). According to Kris Inskeep and Chet Braswell, there are problems both in applying that definition to the variety of electronic equipment that is now available and enforcing the ban on unauthorized entry. Some of the devices are disguised to look like something else or have so many capabilities that even the owners are unaware of all that the devices can do. Some of the owners are so used to carrying these devices, such as Personal Digital Assistants (PDA), that they forget they have them or are reluctant to surrender them even temporarily because of their inherent value, the value of the information stored on them, or the perceived need to use them for a legitimate purpose. Ideas are sought on how to describe and identify controlled articles and how to enforce the restriction on their unauthorized access to security areas.

Cleared Personnel Who Leave for Temporary Military Duty

A question was raised concerning DOE policy on handling the access authorizations of cleared personnel who leave for temporary military duty and then return to work. The DOE policy is in DOE M 472.1-1B, Chapter VII, "Extensions, Transfers, Terminations, and Reinstatements of Access Authorization." The specific issue is dealt with in a DOE Headquarters memo to the Field, "Maintaining DOE Access Authorizations for Individuals in Military Reserve Called to Active Duty." Copies of the memo may be obtained by e-mailing your fax number to loren.evenson@hq.doe.gov.

Next Conference Call

The SASIG Steering Committee call will be Thursday, August 18, at 1:00 p.m. EDT. The call number is 202-287-1380.