

**SASIG Steering Committee
Conference Call
March 15, 2007**

Participants:

Sylvia Lovelett, Chair, Pantex
Loren Evenson, HS-71
Kent Oelrich, LLNL
Kris Inskeep, INL
Joyce Jenks, DOE ID
Gloria de Boer, BNL
Brenda Swiger, HS-1.31
Bo Bohman, AL-OST

Tina Ard, NNSA Y-12
Carmen Willis, Y-12
Nancy Cross, Y-12
Rhonda Cook, SRS
Jessica Vasquez, WIPP
Carolyn Alvarez, ORISE
Sharon Jakubowski, ORISE
Valerie Anderson, ORISE

Highlights:

Sylvia Lovelett, Steering Committee Chair, welcomed everyone to the call. She said that plans for the workshop are progressing well and encouraged those who have not registered with ORISE to do so as soon as possible. Also, hotel reservations must be made before the room block closes on March 26 (see *Hotel Registration* below).

Transitions

Valerie said that she would be stepping down after this workshop as SASIG Coordinator and will greatly miss working with the SASIG. She has served as Coordinator since 1999 – her first workshop was in Kansas City in 2000. She plans to retire from ORISE in June; however, she may continue working as a consultant/independent contractor.

We are pleased that Jerry Eisele of ORISE’s Center for Human Reliability Studies (CHRS) and a long-time SASIG member will have future oversight for the SASIG. Carolyn Alvarez, who has been assisting Dr. Eisele with the HRP program, will be the new SASIG Coordinator. Valerie introduced Carolyn to the callers, and those attending the workshop would have the chance to meet and talk with her. We expect a smooth transition of the SASIG to the CHRS organization.

2007 SASIG Workshop and Meetings, Oak Ridge, Tennessee, April 17-19

We invite all our SASIG members to join us for a security awareness experience in the historical “Secret City” of Oak Ridge, where awareness has been and continues to be an integral part of the culture. We hope to feature exhibits of historical information and will be hearing about Oak Ridge’s past and present roles in our Nation’s national security program. Workshop dates are Tuesday and Wednesday, April 17-18, with DOE S&S Awareness Quality Panel (SSAQP) and SASIG Steering Committee meetings scheduled for Thursday, April 19. The workshop will be at Pollard Technology Conference Center at ORAU/ORISE, which is next to the hotel, and the meetings will be held in the hotel. Our 2007 hosts are Oak Ridge Operations Office and NNSA Y-12 and their contractors. We thank Wackenhut, Inc. – Oak Ridge for sponsoring workshop refreshments. For

additional information and to register, go to our Website: <http://www.ornl.gov/sasig> and click on Annual Workshop.

Hotel Registration

A room block for the nights of April 16 – 19 is being held at the Doubletree Hotel Oak Ridge for those attending the workshop and meetings. Rooms are available at the Government rate of \$72.00/day plus tax. To reserve your room, give the group code of “SASIG Workshop.” You must **register by March 26.**

Doubletree Oak Ridge, 215 S. Illinois Avenue, Oak Ridge, TN 37830

Phone: 865-481-2468, Fax 865-481-2474, Toll free: 1-800-222-tree

Group code “SASIG Workshop”

Ice Breaker, April 16

A pre-workshop reception will be held on April 16 from 7:00 – 8:30 p.m. at the DoubleTree Hotel, Oak Ridge. The reception is sponsored by BWXT Y-12. We invite our workshop participants and guests to attend.

For an activity, we will create “instant security posters” from clip art, an idea we are resurrecting from our 2005 Workshop icebreaker. ORISE Graphics will print new clip art (cartoons, etc.) on poster-weight paper – 11 x 14. We’ll offer prizes of items from the SASIG archives and display the winning posters in the Pollard lobby during the workshop. Valerie and Carolyn will coordinate the activity. We invite you to put on your creative security caps!

Local Site Tours

We will be offering tours of the Y-12 National Security Complex and Oak Ridge National Laboratory. Sign up for these tours on the ORISE Registration form; we must have names in advance. Guests are welcome; however, please call Sharon Jakubowski at 865-241-1331 if you are bringing a guest. She will need to get required information on the individual.

ORNL: A tour of the historic Graphite Reactor will leave from the DoubleTree Hotel at 3:30 p.m. on April 16. The tour lasts about an hour and we should be back for TRADEing Post set-up by 5 pm. All persons going on the tour will be badged as visitors. ORNL Visitor badges will be distributed at the DoubleTree prior to the tour.

Y-12: Nancy Cross has made arrangements with BWXT Y-12 for a tour on Thursday, April 19, from 8:30 – 10:30 a.m., leaving from the Y-12 Visitor’s Center. Your DOE badge will permit entrance to the site. We’ll return to the DoubleTree Hotel for the SSAQP meeting beginning at 11:00 a.m. After a break for lunch, the Quality Panel meeting will continue, and a Steering Committee meeting will follow the SSAQP.

Workshop Agenda

We have confirmed several speakers during the past weeks. We are pleased to offer an agenda with excellent speakers and topics. A draft agenda (although not a schedule) is

available on the Website. We are in the process of finalizing speaker times and dates and will be posting a final agenda soon.

TRADEing Post

TRADEing Post offers opportunity for sharing security awareness information and products. As resources permit, consider bringing a table top or floor display or simply bring materials to share. If you have a product, such as a briefing, we encourage putting it on a CD to give to attendees. Please sign up for TRADEing Post on the Registration form. You may bring items as part of your luggage or ship them separately.

Shipping information is noted below and can also be found on the SASIG Website under Annual Workshop, 2007 Workshop and Meetings, TRADEing Post link. Materials may be shipped the week of April 9 to arrive no later than April 13:

ORAU

Sharon/Pollard

1299 Bethel Valley Road, SC-200

Oak Ridge, TN 37830

Hold for Security Awareness TRADEing Post, April 16, 2007

SSAQP Meeting

Loren Evenson will Chair a meeting of the Safeguards and Security Awareness Quality Panel to be held at the DoubleTree Hotel (following the Y-12 Site Tour) on April 19. We invite DOE workshop participants to attend this meeting, during which the Panel will discuss current security policy and new initiatives. Kris Inskeep suggested that an automated Termination Statement be an agenda topic. Suggestions for other topics can be e-mailed to Loren.evenson@hq.doe.gov.

Nominations to Steering Committee

Members who have participated in recent workshops, SASIG Steering Committee calls, and other SASIG activities are encouraged to send in a nomination for the SC. SC terms are for three years. Go to <http://www.ornl.gov/sasig> and click on Steering Committee to read about qualifications and submit a nomination. Please have your nomination in by March 30. We will be voting on new members at the Steering Committee meeting on April 19.

Safeguards and Security Awareness Training

S&S Awareness Training, CTA-110, was conducted at the National Training Center in Albuquerque on Feb. 26 – March 2. Nine persons attended the course. Another class will be held July 16 – 20. There are still slots available for the July class; contact Laura Vieira at lvieira@ntc.doe.gov if you are interested in attending. Rob Ambrose has been promoted, and Laura has assumed teaching responsibilities. We will welcome Laura to the SASIG Steering Committee as the NTC representative at the April meeting.

The revision of the S&S Awareness Coordinator Training Course is on indefinite hold.

Next Steering Committee Meeting

Our next Steering Committee Meeting will be held in Oak Ridge on April 19 at the DoubleTree Hotel following the SSAQP meeting. There will be no dial-in capability.