

**SASIG Steering Committee  
Conference Call  
January 18, 2007**

**Participants:**

Sylvia Lovelett, Chair, Pantex  
Loren Evenson, HS-71  
Rob Ambrose, NTC/CTA  
Joyce Jenks, DOE ID  
Kristine Inskip, INL  
Christina Holbrook, Boeing Company  
Kathy Walker, BNL  
Brenda Swiger, HS-1.31  
Jack Harley, HS-1.31

Laura Vieira, NTC/CTA  
Charles Montoya, Sandia-NM  
Jessica Vasquez, WIPP  
Shiela Major, SRS  
Nancy Cross, Y-12  
Carmen Willis, Y-12  
Valerie Anderson, ORISE  
Sharon Jakubowski, ORISE

**Highlights:**

Sylvia Lovelett welcomed callers and extended New Year's greetings. She noted that the December call had not taken place because of a DOE call scheduling conflict. The same call number had been assigned to two different groups. We regret that this happened; however, we do not expect conflicting calls to be an issue in the future.

Sylvia also wanted us to know of the recent passing of Pantex employee, Ronnie Pierce, who had worked in Pantex Security as a Federal employee for many years and was known to many throughout the DOE complex.

***2007 SASIG Workshop and Meetings, Oak Ridge, Tennessee, April 17-19***

Valerie Anderson introduced Sharon Jakubowski, ORISE Program Specialist, who will be assisting with our upcoming workshop and meeting. Sharon helped with the planning and logistics for the 2006 SASIG Workshop and provided on-site support in Charleston last year. Sharon will be assisting with registration and other responsibilities this year.

We invite all our SASIG members to join us for a security awareness experience in the historical "Secret City" of Oak Ridge, where awareness has been and continues to be an integral part of the culture. We hope to feature exhibits of historical information and will be hearing about Oak Ridge's past and present roles in our Nation's national security program. Workshop dates are Tuesday and Wednesday, April 17-18, with DOE S&S Awareness Quality Panel (SSAQP) and SASIG Steering Committee meetings scheduled for Thursday, April 19. Sessions will be held at Pollard Technology Conference Center at Oak Ridge Associated Universities and Oak Ridge Institute for Science and Education. Our 2007 Hosts are Oak Ridge Operations Office and NNSA and their contractors. For additional information, go to our Website: <http://www.ornl.gov/sasig> and click on Annual Workshop.

### *Hotel Registration*

We have been told by the Doubletree Hotel Oak Ridge that registration is now open for those attending the workshop. Rooms are available at the Government rate of \$68.00/day plus tax. A room block is being held for the nights of April 16 – 18 (check-out on the 19<sup>th</sup>) that covers dates of the workshop. To accommodate those attending the SSAQP and SC meeting on April 19, an additional room block is being held for the night of April 19. To reserve your room, give the group code of “SIG.”

Doubletree Oak Ridge, 215 S. Illinois Avenue, Oak Ridge, TN 37830

Phone: 865-481-2468, Fax 865-481-2474, Toll free: 1-800-222-tree

Group code SIG

### *Workshop Agenda*

We have contacted several potential and confirmed speakers during the past weeks. As a result, workshop planning is progressing well. Our tentative agenda includes:

#### Local speakers

The DOE Counterintelligence (CI) Office, located at Oak Ridge National Laboratory, will provide a speaker for CI Awareness. We will also pursue a local OPSEC presentation and a perhaps a speaker involved in regional Homeland Security (TBD). Loren Evenson has talked with Sharon Daly, BWXT Personnel Security, who will give a presentation on how S&S program elements interrelate (and how to convey this in an Initial Briefing).

#### DOE HQ speakers

Loren prefaced a discussion of speakers from DOE Headquarters with a concern that travel funds may not be available. In fact, travel may be an issue throughout the complex. We are pursuing the following HQ speakers and topics:

*Office of Security Policy, HS-70.* This may be the Keynote. Loren will identify a HQ manager to speak.

*Office of Cyber Security, IM- 30.* Loren has contacted Tinker Manley, Acting Director, Policy and Planning, who has offered to talk about the revised DOE O 205.1A, *DOE Cyber Security Management*, and the draft DOE M 205.1-4, *National Security Systems Controls Manual*, which will replace the *Classified Information Systems Security Manual*. If she cannot attend, an NTS cyber security instructor assigned to Oak Ridge will make the presentation.

*Unclassified Foreign Visits and Assignments, HS-71.* Loren talked with Jennifer Emanuelson, Director, who indicated she would be available to speak.

*Personnel Identity Verification (HSPD-12).* We would focus on implementation of the requirements. The presentation will be made by Ceil Rogers, PIV Program Manager at DOE Headquarters.

*Office of Security Evaluations, HS-61.* We will determine if an inspector is available to speak on Security Awareness Program evaluations. An alternative would be to have someone speak on such evaluations from a site perspective.

*Classified Matter Protection and Control (CMPC), HS-71.* Carl Piechowski, CMPC Program Manager, will address recent changes to DOE M 470.4-4, *Information Security*, and future plans.

#### Information Security Oversight Office (ISOO).

Loren talked with the Associate Director of ISOO regarding a presentation on new ISOO policy and initiatives. One of the three ISOO liaisons assigned to oversee the Federal agency group that includes DOE will provide the update.

#### Other presentations.

Four of our Steering Committee members have offered to give presentations:

*Kristine Inskeep, Idaho National Laboratory, and Gloria de Boer, Brookhaven National Laboratory,* will talk about their experience as part of the DOE Security Culture Team on a visit to St. Petersburg, Russia, in September 2006.

*Christina Holbrook, the Boeing Company,* has offered to talk on threat management and violence in the workplace. Christina is currently involved in developing new training for Boeing Company management on handling threats. Her presentation is pending sufficient development of the training by the time of the workshop.

*Robert Ambrose, National Training Center (NTC),* will give an update on course offerings for Security Awareness Coordinators and new initiatives at the DOE NTC/Central Training Academy (CTA).

#### Tools of the TRADE

We are scheduling two presentations by BWXT and would like to include additional site presentations.

#### Open Forum - Facilitator TBD

We will continue to contact and confirm speakers with the goal of a completed (tentative) agenda before the next conference call. Valerie will compile and send a preliminary agenda to Steering Committee members for their review and comment. We will plan to post a list of our speakers and workshop activities on the Website as soon as possible.

### *Local Site Tour*

We plan to offer a tour of selected sites at the Y-12 Security Complex and Oak Ridge National Laboratory. Nancy Cross is POC for this and has been talking with BWXT management about such arrangements. We want to be able to accommodate other agency tour participants, such as those from DoD and will need lead time for paperwork. Possible times for a tour are the afternoons of Monday, April 16, and Thursday, April 19, or both. We should have more details by the next conference call.

### *Safeguards and Security Awareness Training*

Rob Ambrose reported that the NTC/CTA will be hosting a course development meeting to revise the Safeguards and Security Awareness Coordinator Training Course (CTA-110) on May 21-25 (subject to change). Rob is asking subject matter experts to assist in the evaluation by looking at each portion of the course. Rob said further information on the revision efforts will be forthcoming.

CTA-110 will be given at NTC twice in 2007: Feb. 26 – March 2 (may be changed to March 26 – 30), and July 16 – 20. Contact Rob at [rambrose@ntc.doe.gov](mailto:rambrose@ntc.doe.gov) if you are interested in attending.

### *Next Steering Committee Call*

Next month's call will be on February 15, at 1:00 p.m. EST. The call number is 301-903-6066.