

**ORAU POLICY AND PROCEDURES**  
**ESH-1100**  
**Draft Date: July 15, 1999**

**ATTACHMENT 2**

**AUTHORIZATION TO RELEASE MEDICAL INFORMATION**

I, \_\_\_\_\_, hereby authorize and consent to the release of copies of my hospital, laboratory, physician and other medical records to any Occupational Medicine Program representative of Oak Ridge Associated Universities (ORAU) or ORAU's Workers Compensation insurer. This authorization shall be valid until revoked by me in writing.

All medical providers and records custodians shall consider this document as my personal authorization to provide all records in their possession pertaining to me to the Occupational Medicine Program representative presenting a copy of this authorization. Any costs of complying with this authorization to release medical information will be the responsibility of the person presenting this authorization.

Date: \_\_\_\_\_ (Signature)

Address: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Witness

**PRIVACY ACT STATEMENT**  
[Privacy Act of 1974, P.L. 93-579]

Collection of this information, to be contained in DOE System of Records DOE-40, is authorized by the Department of Energy Organization Act (P.L. 95-91, as amended); 5 United States Code Section 301; and Executive Order 12009. Participation in the system by execution of this release is voluntary, but, if information is not provided, the determination of any claim for which the employee might be eligible will be based on existing information of record within the system. The primary uses of this system are to process claims under workers' compensation insurance and third party claims. These records may be used to assist insurance companies in administering claims against DOE contractors and DOE; to assist state and local agencies in the consideration of insurance claims; and to assist physicians, lawyers, state industrial commissions, and claims adjustment service firms in the evaluation of claims. Additional uses are established by the DOE in Appendix B of the DOE Publication of System Notices, 47 Federal Register 14333, as amended.