

U.S. Department of Energy - Oak Ridge Office
Human Capital Assessment Group
Training Course Bulletin

Course Name: PMCDP Project Management Essentials

Course Number: 001022

Session Number: 0042

Description: This course is part of the Project Management Career Development Program (PMCDP). It is required for PMCDP Level 1 certification and information technology (IT) project management certification and it applies to all levels of project director development. This blended learning course is presented in ten 2-hour televideo conference sessions and one 3-day resident seminar over approximately two months. The course addresses project risk management; earned value management systems and project reporting; life-cycle cost estimating; leadership and teambuilding; work breakdown structure (WBS) development and project scope baselines; configuration management; and project planning and resource loaded scheduling.

Audience: Level 1 or higher federal project directors; IT project directors; integrated project team members; and prospective project directors. Attendees at this course should have at least three years experience in project management and should currently be in a project management position on a project with a project cost (TPC) of at least 5 to 20 million dollars; however, the course will be beneficial to PMCDP participants seeking higher levels of certification. (TPC may differ for IT project directors.)

Vendor: Colleague Consulting LLC

Instructor: Bruce Hunter

Slots: 24

Location: Resident seminar: Building 2714, Room C1-C2
Televideo sessions: See schedule below

Date: Resident seminar: September 29-30, 2010
Televideo sessions: August 24 – October 14, 2010

Time: Resident seminar: 8:00-5:00
Televideo sessions: See schedule below

Current Project Directors will be given first priority, Aspirants will be given second priority, and others will be enrolled as first come first served basis.

To register:

Federal employees should access the HCAG homepage and forward a completed electronic Training Request Form <http://www.ornl.gov/tdd/tddreq.htm>. SSO employees should submit a training request through CHRIS WorkFlow.

For additional information, call (865) 576-1082.

(Bulletin No. 1021-876)



Project Management Essentials

Date: August 24 – October 14

Length: 8 weeks

Instructor: Bruce Hunter, CCLLC

Location: Oak Ridge Office

POC: Missy Seiber

Week	Day(s)	# Hours	Approximate time	Activity	Conference Call Information
1	<u>Tues</u> 8/24	2 x 2 hours			<u>Tues:</u>
2	<u>Tues & Thurs</u> 8/31 & 9/2	2 x 2 hours			<u>Tues:</u> <u>Thurs:</u>
3	BYE 9/6 - 9/10	—	—	BYE	—
4	<u>Tues & Thurs</u> 9/14 & 9/16	2 x 2 hours			<u>Tues:</u> <u>Thurs:</u>
5	<u>Tues & Thurs</u> 9/21 & 9/23	2 x 2 hours			<u>Tues:</u> <u>Thurs:</u>
6	<u>Tues - Thurs</u> 9/28 - 9/30	Onsite			N/A
7	<u>Tues & Thurs</u> 10/5 & 10/7	2 x 2 hours			<u>Tues:</u> <u>Thurs:</u>
8	<u>Tues & Thurs</u> 10/12 & 10/14	2 x 2 hours			<u>Tues:</u> <u>Thurs:</u>
Exam Due	10/22/10				N/A

15 participant lines will be available. If you have any questions or find that you have to change or cancel this reservation, please contact Colleague Consulting, LLC at 301-277-0255. TVC rooms: Germantown room phone # is 301-903-1350. FORS (1E267) room phone # 202-586-5304.