

U.S. Department of Energy - Oak Ridge Office
Training and Development Group
Training Course Bulletin

Course Name: PMCDP - EXECUTIVE COMMUNICATIONS

Course Number: 001031

Session Number: 0024

Description: This course is designed to provide the student with high-level skills of how to address issues/activities of specific importance to Level 4 project directors to Congress, the public and the media. Specifically, this course will provide the student with information regarding the Congressional hearing and public hearing processes that impact the activities of a Level 4 project director. Topics within this course are intended to provide the student with an understanding of what communications skills should be used in dealing with Congress and the public, as well as the most effective ways of utilizing these skills. Topics include: Congressional organization and leadership, Congressional committees and the Federal budget appropriations process. Additional topics will be reviewed and participants will be encouraged to share their experiences as senior-level managers who have been involved in the project management process.

Audience: PMCDP participants

Vendor: Colleague Consulting LLC

Instructor: Shelley Sims

Slots: 8

Location: Oak Ridge Federal Office Building, Room G-059

Date: April 10-12, 2012

Time: 8:00-4:30

Cost: Funded by HQ

To register:

Federal employees should access the TDG homepage and forward a completed electronic Training Request Form <http://www.ornl.gov/tdd/tddreq.htm>.

THERE WILL BE PRE-COURSE WORK FOR THIS COURSE.

For additional information, call (865) 576-1082.

(Bulletin No. 1001-956)
