

**U.S. Department of Energy - Oak Ridge Office**  
**Training and Development Group**  
**Training Course Bulletin**

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**Course Name:** Information Technology (IT) Acquisition

**Course Number:** 002299

**Session Number:** 0002

**Description:** This course focuses on areas and considerations unique to the acquisition of information technology (IT). It is designed for program and contracting personnel who are involved in the acquisition of IT supplies and services.

After successful completion of this course, the student will be able to:

- Explain the basis for IT acquisition
- Conduct mission and business planning, as well as acquisition planning
- Review established sources and determine which can satisfy the agency need
- Determine compliance with accessibility requirements
- Resolve intellectual property issues

**Audience:** DOE Federal employees

**Vendor:** Management Concepts

**Instructor:** Cindy Fossum

**Date(s):** July 10-12, 2012

**Time:** 8:30-4:30

**Location:** DoubleTree by Hilton  
215 South Illinois Avenue  
Oak Ridge, TN 37830  
Room: Salon A

**Slots:** 30

**Cost:** Funded by HQ

To register:

Federal employees should access the TDG homepage and forward a completed electronic Training Request Form <http://www.ornl.gov/tdd/tddreq.htm>.

For additional information, call (865) 576-1082.

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