

Oak Ridge Qualifying Official Qualification Form

By my signature below, I certify that I completed the qualifying official (QO) training and read the QO documents listed below, and understand my responsibilities described within this material.

- Oak Ridge Qualifying Official Online Training
- Oak Ridge Qualifying Official Authorization Memorandum
- Oak Ridge Qualifying Official Roles and Responsibilities
- Oak Ridge Qualifying Official 5-Step Process checklist (Job Aid)

Employee Signature

Date

Name (Please Print)

By my signature below, I have completed an interview/evaluation of _____
_____ and certify that he/she has met all requirements for
qualification as a qualifying official.

Agent Signature

Date

Instructions:

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| <ol style="list-style-type: none">1. Print out to sign this form and deliver to the ORO FTCP Agent (Patrick Smith).2. Schedule an interview/evaluation with the ORO FTCP Agent.3. Send completed form after interview/evaluation to the Training and Development Group at AD-443 to receive credit for this training. |
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