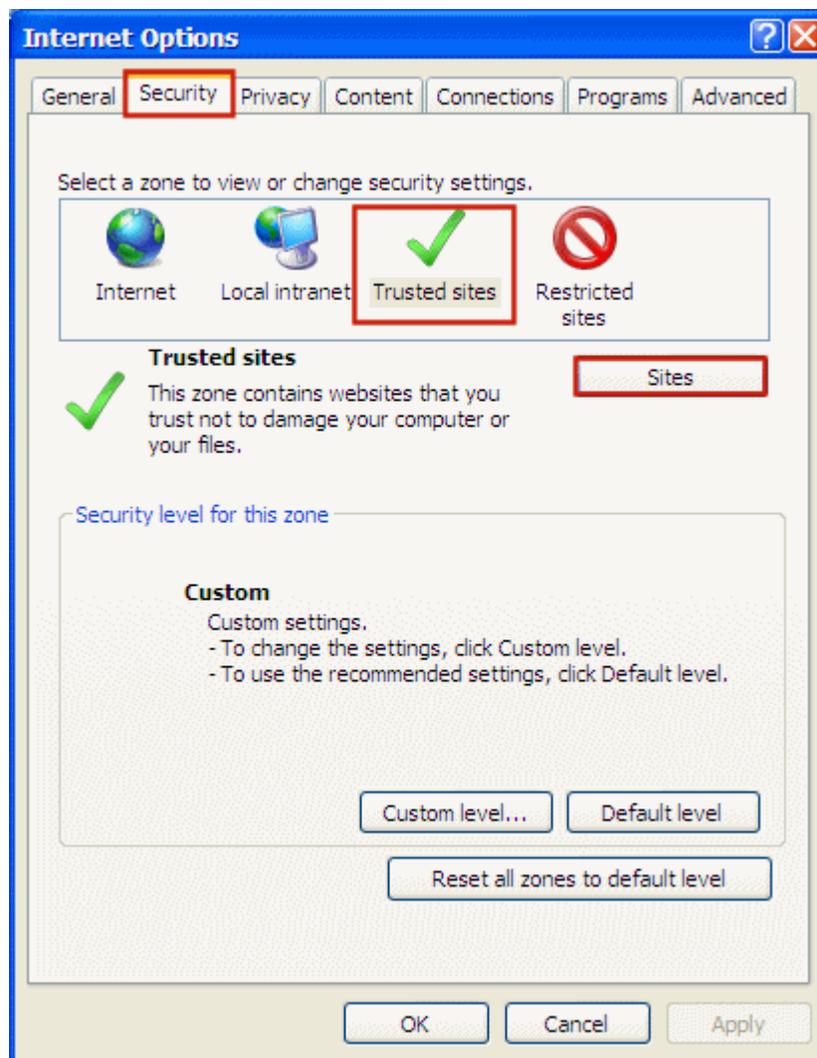


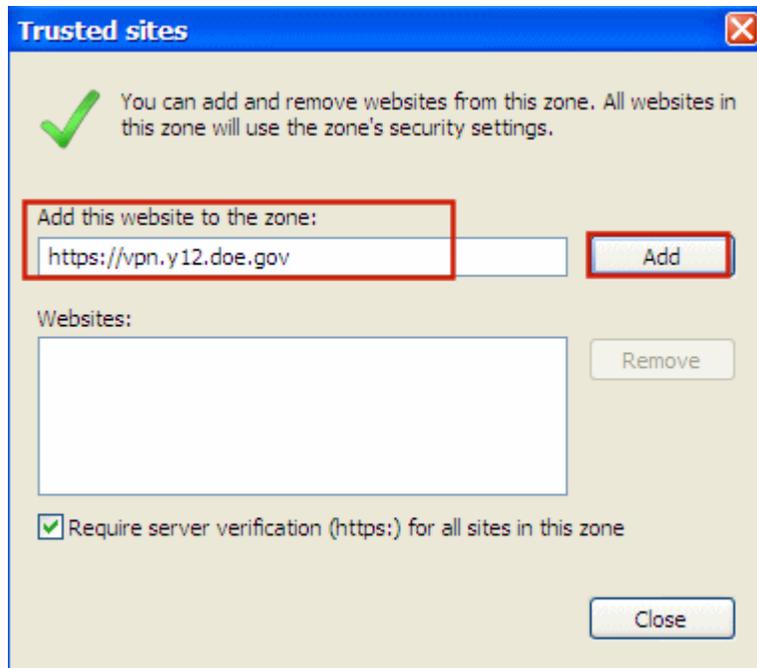
Y-12 Clientless VPN Detailed Instructions

SSL Clientless VPN allows you to access the Y-12 unclassified computing network via a website. With this type of VPN, all you need is a Y-12 VPN account (available through UCAMS) and a Secure ID token. You can access this from Windows XP, Windows Vista, Windows 7, and Mac OS X. You don't need to install any VPN client on your PC. Clientless VPN allows you to access a Y-12 terminal server where you will have access to Y-12's intranet; your Outlook email; your files and documents on network drives; as well as software applications, such as Microsoft Office, Entrust, Internet Explorer, SAP, and Adobe Reader. You will also have access to UCAMS.

These instructions assume that you are using Internet Explorer (IE). If you are using another browser, there may be some slight differences in the appearance of the screens. If you are using IE 7 or lower and do not have Administrator privileges on your home PC, you will either need to get Administrator privileges or use IE 8. Also, IE may require you to add the Clientless website as an IE trusted site. To do this, click **Tools > Internet Tools**. From the Security tab, click **Trusted Sites** and then **Sites**.

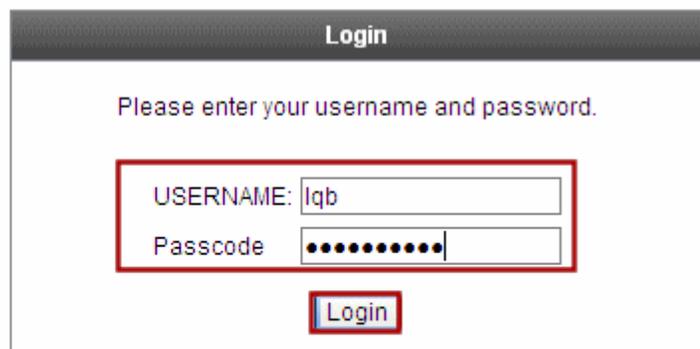


Make sure the VPN Clientless website is listed, and then click **Add** and then **Close**.



Follow the steps below to use the clientless VPN:

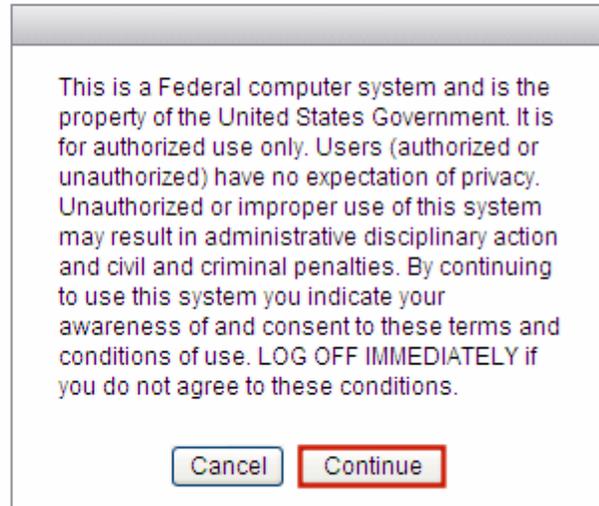
1. Go to the Clientless VPN website at <https://vpn.y12.doe.gov>.
2. Enter your 3-character UserID and your passcode (your PIN plus the 6-digit token code on your SecurID token). Then click **Login**.



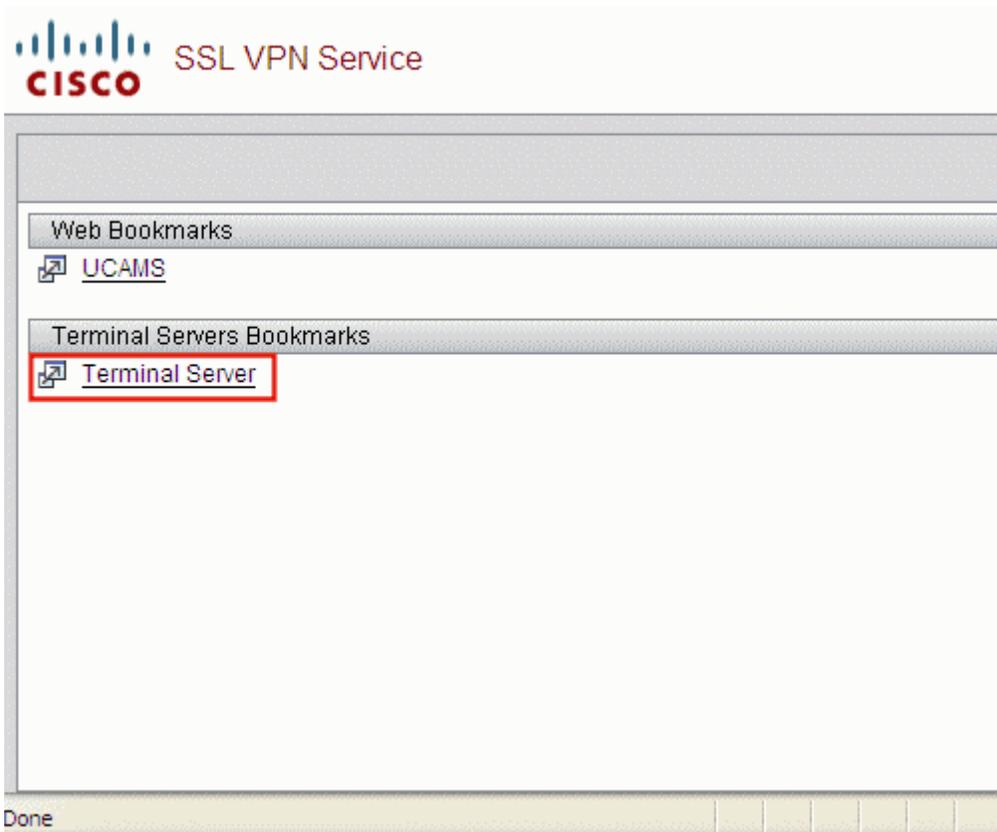
Done

Local intranet

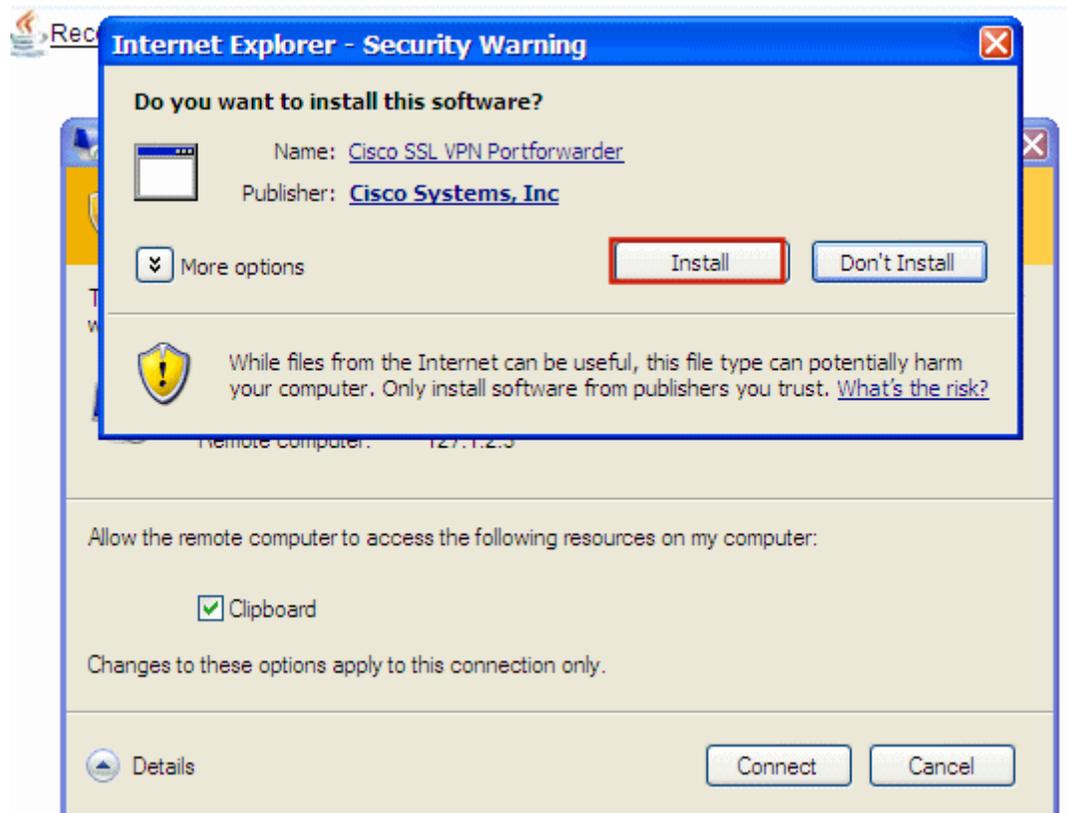
3. Click **Continue**.



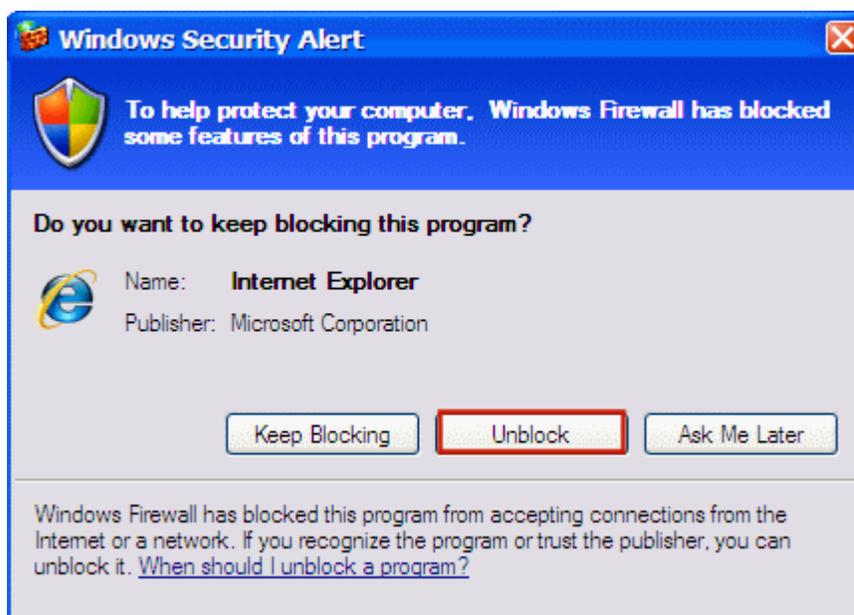
4. The Cisco SSL VPN Service website will then be displayed. From this website, you have access to the terminal server and UCAMS. To access the terminal server, click on **Terminal Server**.



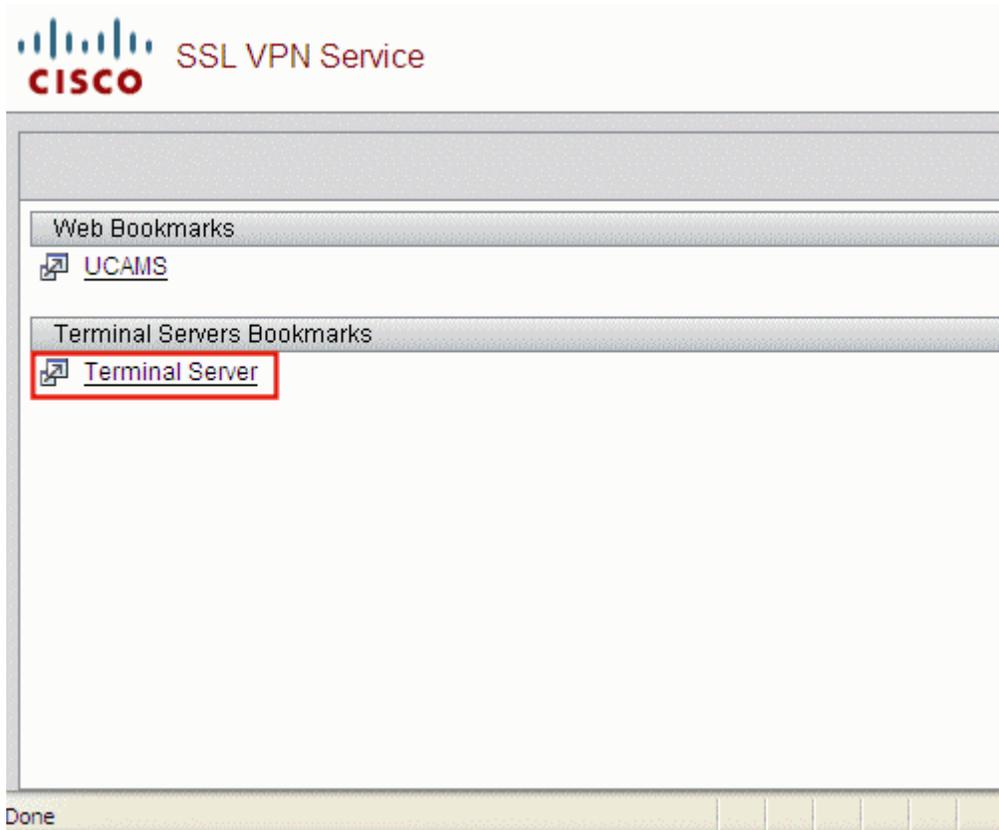
5. The first time you try to access the terminal server, you may be prompted to install the Cisco SSL VPN Portforwarder plug-in. Click on the **Install** button.



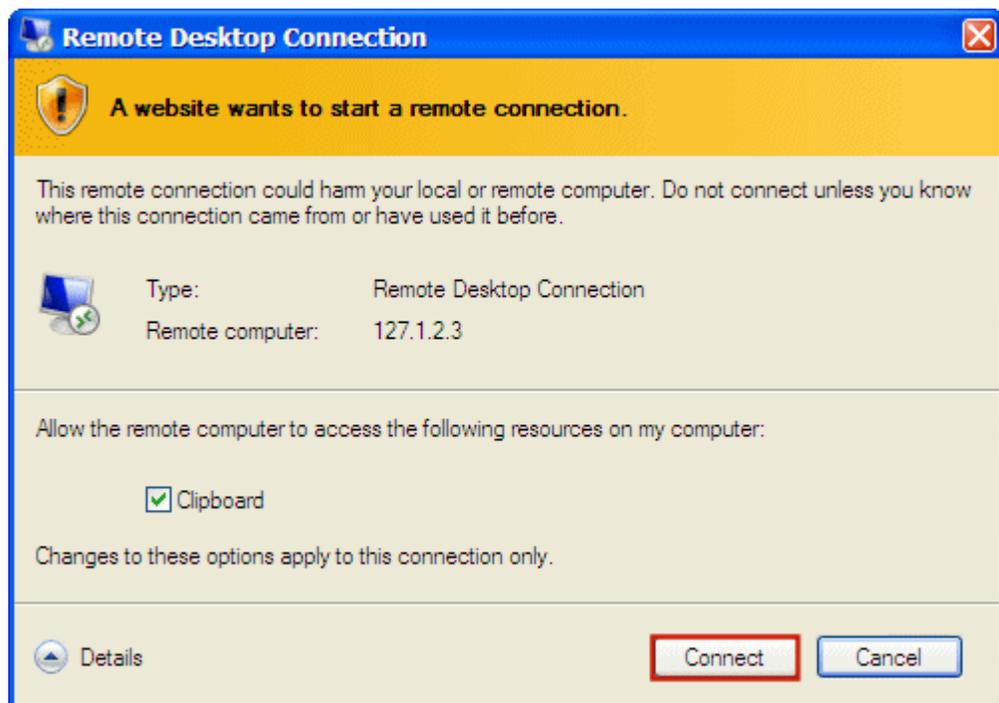
6. If you see the following Windows Security Alert, click **Unblock**.



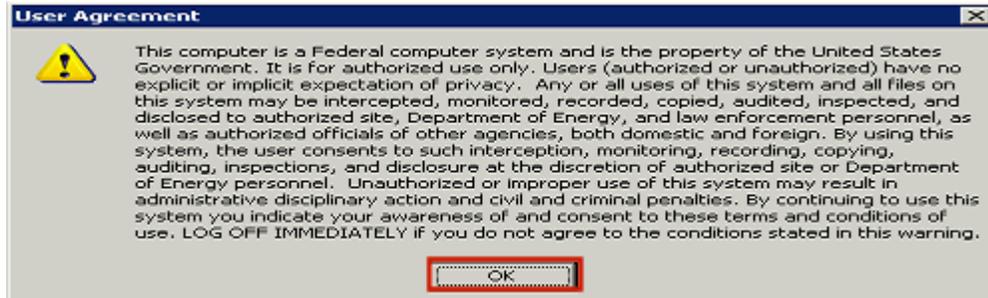
7. You will then be returned to the SSL VPN Service home page. Click **Terminal Server** again to access the terminal server.



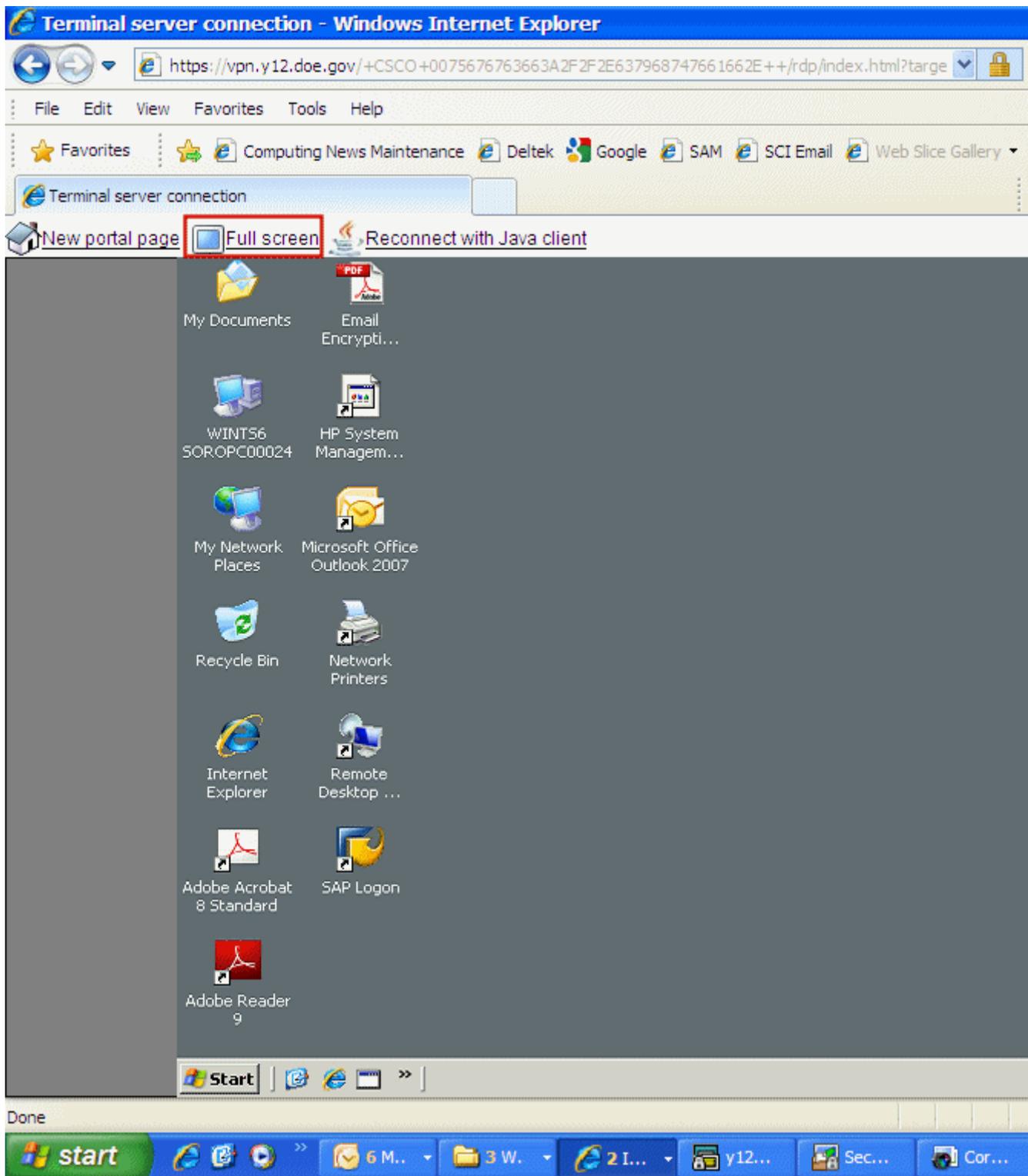
8. In the Remote Desktop Connection dialog box, click **Connect**.



9. Click **OK** in the User Agreement.



10. You will then see your desktop on the terminal server, where you have access to Y-12's intranet; your Outlook email; your files and documents on your U: drive; as well as software applications, such as Microsoft Office, Entrust, Internet Explorer, SAP, and Adobe Reader. If you want your terminal server session to be in full-screen mode, click **Full Screen**. This is the recommended setting.



If you have questions or need assistance, please contact Computer HelpLine by phone at 574-4000 or by [email](#).