



Table of Contents

	Page
Section 1: Introduction.....	1-1
Introduction.....	1-2
Report Description.....	1-2
Explanatory Notes.....	1-3
Section 2: Major Accomplishments.....	2-1
Major Accomplishments.....	2-2
Cost Savings Initiatives.....	2-2
Quantitative Summary.....	2-2
Technical Training.....	2-4
Training Administration.....	2-6
General Training and Contractor Oversight.....	2-7
DOE Oak Ridge Office (ORO), Pacific Northwest Site Office (PNSO), SLAC Site Office (SSO), and Thomas Jefferson Site Office (TJSO) Training Reports	
Section 3: DOE ORO, PNSO, SSO, and TJSO Training Report.....	3-1
ORO, PNSO, SSO, and TJSO Employee Training by Job Function: FY 2008.....	3-2
ORO, PNSO, SSO, and TJSO Employee Training by Training Category: FY 2008.....	3-4
Average Training Hours per Employee by Assistant Manager Organization: FY 2008.....	3-5
Average Training Hours per Employee by Office: FY 2008.....	3-6
Average Training Hours per ORO, PNSO, SSO, and TJSO Employee: Trending.....	3-7
No-Shows, Late Cancellations, and Lost Costs: FY 2008.....	3-8
Continuing and Advanced Education.....	3-11
Section 4: Training Report for the Office of the Manager.....	4-1
Office of the Manager Employee Training by Job Function: FY 2008.....	4-2
Office of the Manager Employee Training by Training Category: FY 2008.....	4-3
Average Training Hours per Office of the Manager Employee: Trending.....	4-4
Continuing and Advanced Education.....	4-5
Section 5: Training Report for the Office of Assistant Manager for Administration (AMA).....	5-1
AMA Employee Training by Job Function: FY 2008.....	5-2
AMA Employee Training by Training Category: FY 2008.....	5-3
Average Training Hours per Employee by AMA Division: FY 2008.....	5-4
Average Training Hours per AMA Employee: Trending.....	5-5
Continuing and Advanced Education.....	5-6



Table of Contents

Page

Section 6: Training Report for the Office of Assistant Manager for Environmental Management (AMEM)..... 6-1

- AMEM Employee Training by Job Function: FY 2008 6-2
- AMEM Employee Training by Training Category: FY 2008 6-3
- Average Training Hours per Employee by AMEM Organization: FY 2008..... 6-4
- Average Training Hours per AMEM Employee: Trending 6-5
- Continuing and Advanced Education 6-6

Section 7: Training Report for the Office of Assistant Manager for Environment, Safety, and Health (AMESH) 7-1

- AMESH Employee Training by Job Function: FY 2008..... 7-2
- AMESH Employee Training by Training Category: FY 2008..... 7-3
- Average Training Hours per Employee by AMESH Division: FY 2008 7-4
- Average Training Hours per AMESH Employee: Trending 7-5
- Continuing and Advanced Education 7-6

Section 8: Training Report for the Office of Assistant Manager for Financial Management (AMFM)..... 8-1

- AMFM Employee Training by Job Function: FY 2008 8-2
- AMFM Employee Training by Training Category: FY 2008..... 8-3
- Average Training Hours per Employee by AMFM Organization: FY 2008..... 8-4
- Average Training Hours per AMFM Employee: Trending 8-5
- Continuing and Advanced Education 8-6

Section 9: Training Report for the Office of Assistant Manager for Nuclear Fuel Supply (AMNFS) 9-1

- AMNFS Employee Training by Job Function: FY 2008..... 9-2
- AMNFS Employee Training by Training Category: FY 2008 9-3
- Average Training Hours per Employee by AMNFS Organization: FY 2008 9-4
- Average Training Hours per AMNFS Employee: Trending..... 9-5
- Continuing and Advanced Education 9-6

Section 10: Training Report for the Office of Assistant Manager for Science (AMS) 10-1

- AMS Employee Training by Job Function: FY 2008..... 10-2
- AMS Employee Training by Training Category: FY 2008 10-3
- Average Training Hours per Employee by AMS Organization: FY 2008 10-4
- Average Training Hours per AMS Employee: Trending..... 10-5



Table of Contents

Page

Continuing and Advanced Education	10-6
Section 11: Training Report for the Office of Assistant Manager for Security and Emergency Management (AMSEM)	11-1
AMSEM Employee Training by Job Function: FY 2008	11-2
AMSEM Employee Training by Training Category: FY 2008	11-3
Average Training Hours per Employee by AMSEM Organization: FY 2008	11-4
Average Training Hours per AMSEM Employee: Trending	11-5
Continuing and Advanced Education	11-6
Section 12: Training Report for the Office of Chief Counsel (OCC)	12-1
OCC Employee Training by Job Function: FY 2008	12-2
OCC Employee Training by Training Category: FY 2008	12-3
Average Training Hours per OCC Employee: Trending	12-4
Continuing and Advanced Education	12-5
Section 13: Training Report for the Office of Partnerships and Program Development (OP&PD)	13-1
OP&PD Employee Training by Job Function: FY 2008	13-2
OP&PD Employee Training by Training Category: FY 2008	13-3
Average Training Hours per OP&PD Employee: Trending	13-4
Continuing and Advanced Education	13-5
Section 14: Training Report for the Public Affairs Office (PAO)	14-1
PAO Employee Training by Job Function: FY 2008	14-2
PAO Employee Training by Training Category: FY 2008	14-3
Average Training Hours per PAO Employee: Trending	14-4
Continuing and Advanced Education	14-5
Section 15: Training Report for the Pacific Northwest Site Office (PNSO)	15-1
PNSO Employee Training by Job Function: FY 2008	15-2
PNSO Employee Training by Training Category: FY 2008	15-3
Average Training Hours per Employee by PNSO Organization: FY 2008	15-4
Average Training Hours per PNSO Employee: Trending	15-5
Lost Training Opportunities and Costs: FY 2008	15-6
Continuing and Advanced Education	15-7



Table of Contents

	Page
Section 16: Training Report for the SLAC Site Office (SSO)	16-1
SSO Employee Training by Job Function: FY 2008	16-2
SSO Employee Training by Training Category: FY 2008.....	16-3
Average Training Hours per SSO Employee: Trending	16-4
Lost Training Opportunities and Costs: FY 2008.....	16-5
Continuing and Advanced Education	16-6
 Section 17: Training Report for the Thomas Jefferson Site Office (TJSO)	 17-1
TJSO Employee Training by Job Function: FY 2008	17-2
TJSO Employee Training by Training Category: FY 2008.....	17-3
Average Training Hours per TJSO Employee: Trending	17-4
Lost Training Opportunities and Costs: FY 2008.....	17-5
Continuing and Advanced Education	17-6
 Appendices	
Appendix A: List of Acronyms	A-1
Appendix B: Job Functions	B-1
Appendix C: Training Categories.....	C-1
 Tables	
Table 3.a Total Number of Employees and Total Number of Training Hours.....	3-3
Table 3.b Federal Employees Enrolled in Educational Institutions.....	3-11
Table 4.a Total Number of Office of the Manager Employees and Total Number of Training Hours	4-2
Table 4.b Office of the Manager Employees Enrolled in Educational Institutions	4-5
Table 5.a Total Number of AMA Employees and Total Number of Training Hours	5-2
Table 5.b AMA Employees Enrolled in Educational Institutions	5-6
Table 6.a Total Number of AMEM Employees and Total Number of Training Hours	6-2
Table 6.b AMEM Employees Enrolled in Educational Institutions	6-6
Table 7.a Total Number of AMESH Employees and Total Number of Training Hours.....	7-2
Table 7.b AMESH Employees Enrolled in Educational Institutions.....	7-6
Table 8.a Total Number of AMFM Employees and Total Number of Training Hours	8-2
Table 8.b AMFM Employees Enrolled in Educational Institutions.....	8-6
Table 9.a Total Number of AMNFS Employees and Total Number of Training Hours.....	9-2
Table 9.b AMNFS Employees Enrolled in Educational Institutions.....	9-6
Table 10.a Total Number of AMS Employees and Total Number of Training Hours	10-2
Table 10.b AMS Employees Enrolled in Educational Institutions	10-6



Table of Contents

Page

Table 11.a	Total Number of AMSEM Employees and Total Number of Training Hours	11-2
Table 11.b	AMSEM Employees Enrolled in Educational Institutions	11-6
Table 12.a	Total Number of OCC Employees and Total Number of Training Hours	12-2
Table 12.b	OCC Employees Enrolled in Educational Institutions.....	12-5
Table 13.a	Total Number of OP&PD Employees and Total Number of Training Hours	13-2
Table 13.b	OP&PD Employees Enrolled in Educational Institutions	13-5
Table 14.a	Total Number of PAO Employees and Total Number of Training Hours.....	14-2
Table 14.b	PAO Employees Enrolled in Educational Institutions.....	14-5
Table 15.a	Total Number of PNSO Employees and Total Number of Training Hours	15-2
Table 15.b	PNSO Employees Enrolled in Educational Institutions.....	15-7
Table 16.a	Total Number of SSO Employees and Total Number of Training Hours	16-2
Table 16.b	SSO Employees Enrolled in Educational Institutions	16-6
Table 17.a	Total Number of TJSO Employees and Total Number of Training Hours.....	17-2
Table 17.b	TJSO Employees Enrolled in Educational Institutions.....	17-6

Figures

Figure 3.a	Average Number of Training Hours by Job Function	3-3
Figure 3.b	Employee Training Hours by Training Category	3-4
Figure 3.c	Average Training Hours per Employee by Assistant Manager Organization	3-5
Figure 3.d	Average Training Hours per Employee by Office.....	3-6
Figure 3.e	Average Annual Hours of Training per Employee	3-7
Figure 3.f	No-Shows and Late Cancellations (Assistant Manager, PNSO, SSO, and TJSO).....	3-8
Figure 3.g	No-Shows and Late Cancellations (ORO Offices)	3-8
Figure 3.h	Lost Costs (Assistant Manager, PNSO, SSO, and TJSO).....	3-9
Figure 3.i	Lost Costs (ORO Offices).....	3-9
Figure 3.j	Lost Training Opportunities–ORO, PNSO, SSO, and TJSO.....	3-10
Figure 3.k	Lost Training Costs–ORO, PNSO, SSO, and TJSO	3-10
Figure 4.a	Average Number of Training Hours by Job Function	4-2
Figure 4.b	Office of the Manager Employee Training Hours by Training Category.....	4-3
Figure 4.c	Average Annual Hours of Training per Employee	4-4
Figure 5.a	Average Number of Training Hours by Job Function	5-2
Figure 5.b	AMA Employee Training Hours by Training Category	5-3
Figure 5.c	Average Training Hours per Employee by AMA Division.....	5-4
Figure 5.d	Average Annual Hours of Training per Employee	5-5
Figure 6.a	Average Number of Training Hours by Job Function	6-2
Figure 6.b	AMEM Employee Training Hours by Training Category.....	6-3
Figure 6.c	Average Training Hours per Employee by AMEM Organization.....	6-4



Table of Contents

	Page
Figure 6.d Average Annual Hours of Training per Employee	6-5
Figure 7.a Average Number of Training Hours by Job Function	7-2
Figure 7.b AMESH Employee Training Hours by Training Category	7-3
Figure 7.c Average Training Hours per Employee by AMESH Division	7-4
Figure 7.d Average Annual Hours of Training per Employee	7-5
Figure 8.a Average Number of Training Hours by Job Function	8-2
Figure 8.b AMFM Employee Training Hours by Training Category	8-3
Figure 8.c Average Training Hours per Employee by AMFM Organization	8-4
Figure 8.d Average Annual Hours of Training per Employee	8-5
Figure 9.a Average Number of Training Hours by Job Function	9-2
Figure 9.b AMNFS Employee Training Hours by Training Category.....	9-3
Figure 9.c Average Training Hours per Employee by AMNFS Organization	9-4
Figure 9.d Average Annual Hours of Training per Employee	9-5
Figure 10.a Average Number of Training Hours by Job Function	10-2
Figure 10.b AMS Employee Training Hours by Training Category.....	10-3
Figure 10.c Average Training Hours per Employee by AMS Organization.....	10-4
Figure 10.d Average Annual Hours of Training per Employee	10-5
Figure 11.a Average Number of Training Hours by Job Function	11-2
Figure 11.b AMSEM Employee Training Hours by Training Category.....	11-3
Figure 11.c Average Training Hours per Employee by AMSEM Organization.....	11-4
Figure 11.d Average Annual Hours of Training per Employee	11-5
Figure 12.a Average Number of Training Hours by Job Function	12-2
Figure 12.b OCC Employee Training Hours by Training Category	12-3
Figure 12.c Average Annual Hours of Training per Employee	12-4
Figure 13.a Average Number of Training Hours by Job Function	13-2
Figure 13.b OP&PD Employee Training Hours by Training Category	13-3
Figure 13.c Average Annual Hours of Training per Employee	13-4
Figure 14.a Average Number of Training Hours by Job Function	14-2
Figure 14.b PAO Employee Training Hours by Training Category	14-3
Figure 14.c Average Annual Hours of Training per Employee	14-4
Figure 15.a Average Number of Training Hours by Job Function	15-2
Figure 15.b PNSO Employee Training Hours by Training Category	15-3
Figure 15.c Average Annual Hours of Training per Employee by PNSO Organization	15-4
Figure 15.d Average Annual Hours of Training per Employee	15-5
Figure 15.e Lost Training Opportunities for PNSO.....	15-6
Figure 15.f Lost Training Costs for PNSO.....	15-6
Figure 16.a Average Number of Training Hours by Job Function	16-2



Table of Contents

	Page
Figure 16.b SSO Employee Training Hours by Training Category	16-3
Figure 16.c Average Annual Hours of Training per Employee	16-4
Figure 16.d Lost Training Opportunities for SSO.....	16-5
Figure 16.e Lost Training Costs for SSO.....	16-5
Figure 17.a Average Number of Training Hours by Job Function	17-2
Figure 17.b TJSO Employee Training Hours by Training Category	17-3
Figure 17.c Average Annual Hours of Training per Employee	17-4
Figure 17.d Lost Training Opportunities for TJSO.....	17-5
Figure 17.e Lost Training Costs for TJSO	17-5