



SASIG Conference Call

September 20, 2007

Participants:

Cowden, Jack
Cross, Nancy
Ehrhorn, Elaine
Gallion, Mary
Hazard, Rosemary
Holbrook, Christina
Inskeep, Kristine
Lovelett, Sylvia
Oelrich, Kent
Reams, Virginia
Smith, Rick
Stalcup, Michael
Willis, Carmen
Womble, Sandy

1. Opening

Kristine Inskeep has laryngitis, so Sandy Womble completed the roll call, welcomed callers, and explained that Carolyn Alvarez is no longer with ORISE/ORAU. Until a new coordinator is named, Sandy Womble will fill that role.

2. New Business

Rosemary Hazard will provide and discuss funding information directly with ORISE/ORAU.

Rosemary mentioned an updated Personnel Security Inspectors Guide dated August 2007. It is recommended that the SASIG members note the Safeguards and Security Awareness Program portion (Section 4) of the document. This document is available online at the HSS website and the link is included here for reference.

http://www.hss.energy.gov/IndepOversight/guidedocs/0007psiguide/psiguide_aug2007.pdf

Kent Oelrich mentioned the membership drive and asked that everyone encourage other individuals working in Security Awareness to join the SASIG.

3. Workshop, April 29 and 30, 2008, Idaho Falls

Kristine has scheduled a speaker from Boise, Idaho working with the CDC who will provide a presentation on the West Nile Virus.

Kent Oelrich volunteered to facilitate the Open Forum discussion at the Workshop.

Christina Holbrook clarified an earlier comment about panel discussions. The structure, focus, and coordination of the panel working together on the overall presentation is very important. She would also like for adequate time following the panel discussion for questions and answers from the participants.

Possible suggestion for a panel discussion which could incorporate personnel from the HSS group as well as members from the SASIG who have went through audits.

- The Questionnaire for employees and subs
- Briefing guidelines and timelines
- Reports
- Etc.

Tools of the Trade video/presentations.

- Nancy Cross – Oak Ridge Laboratory

Other speakers and/or topics mentioned:

- Loren Evenson, Personnel Security policy revisions
 - Revisions to forms that are used such as:
 - Termination form DOE F 5631.29 (electronic)
- Presentation on HSPD-12 - a status report of the implementation and the next phase.
- Rosemary will check with Office of Independent Oversight – The Health, Safety and Security inspection group may want to participate in a panel discussion if we choose that subject or give a presentation on inspections in accordance with the new handbook.

4. Other Items

Future conference calls:

October 18, 2007, 1:00 EDT, call-in number is: 202-287-1088

November 15, 2007, 1:00 EST, call-in number is: 301-903-6098