

Idaho Operations Office



Personal Identity Verification

April 30, 2008

Status at the INL

- All Federal employees sponsored in the system
- Town and CFA BEA employees sponsored in the system
- All investigations requested/initiated for the covered population
- Sponsorship for contractor employees started
- Badges will be issued beginning May



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INL Strategy

- Limit disruption on work
- Limit time spent for processing
- Issue as many badges as possible in the shortest time
 - All of the covered population complete by 12/31/08



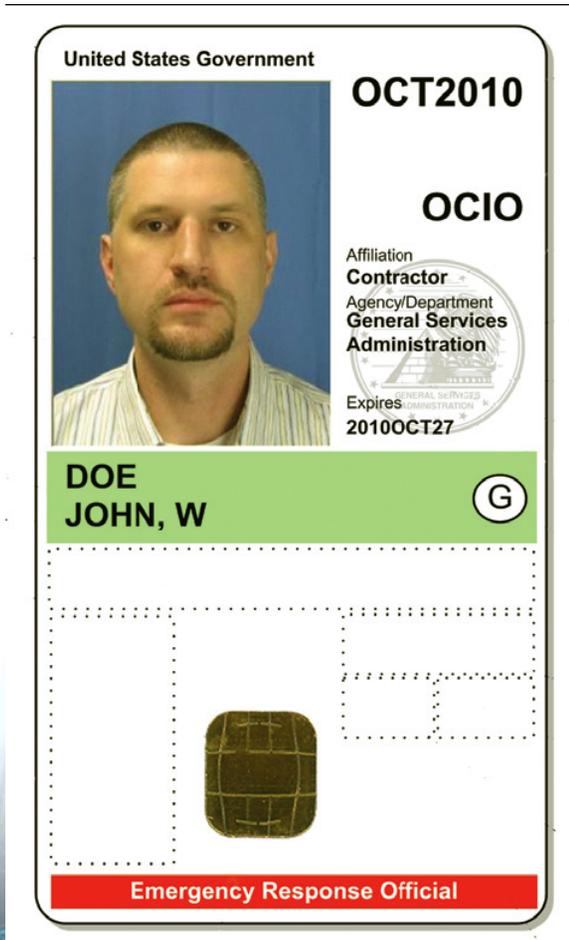
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INL Process

- Go to the employees
 - One enrollment station will be used to go to the site
 - Two to four weeks of enrollment
 - Two to four weeks of activation
 - Three to six weeks total
 - Planning to go to TAN, MFC, RWMC, RTC/INTEC
- Enrollment stations at WCB and Gate 1

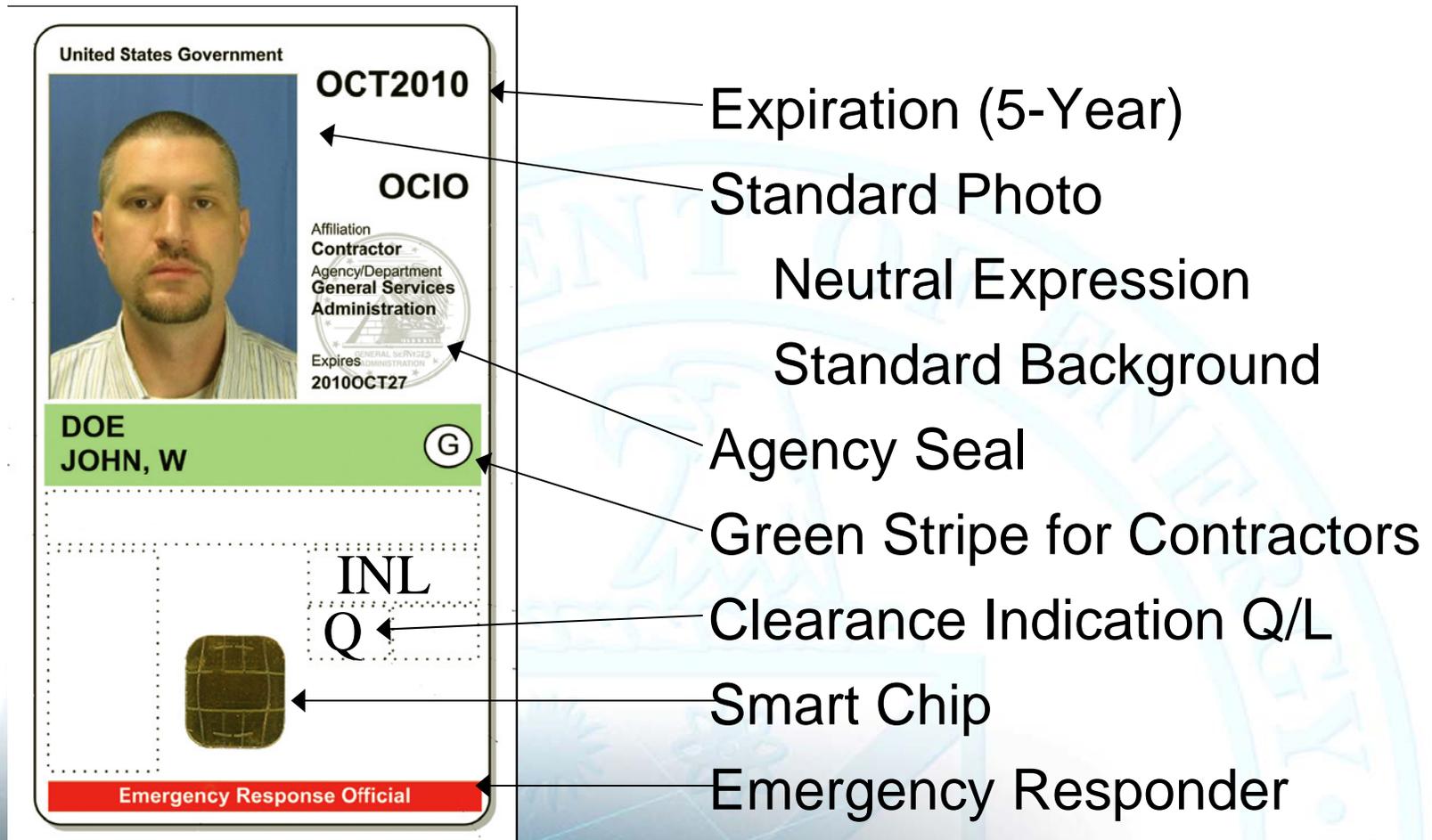


The Credential

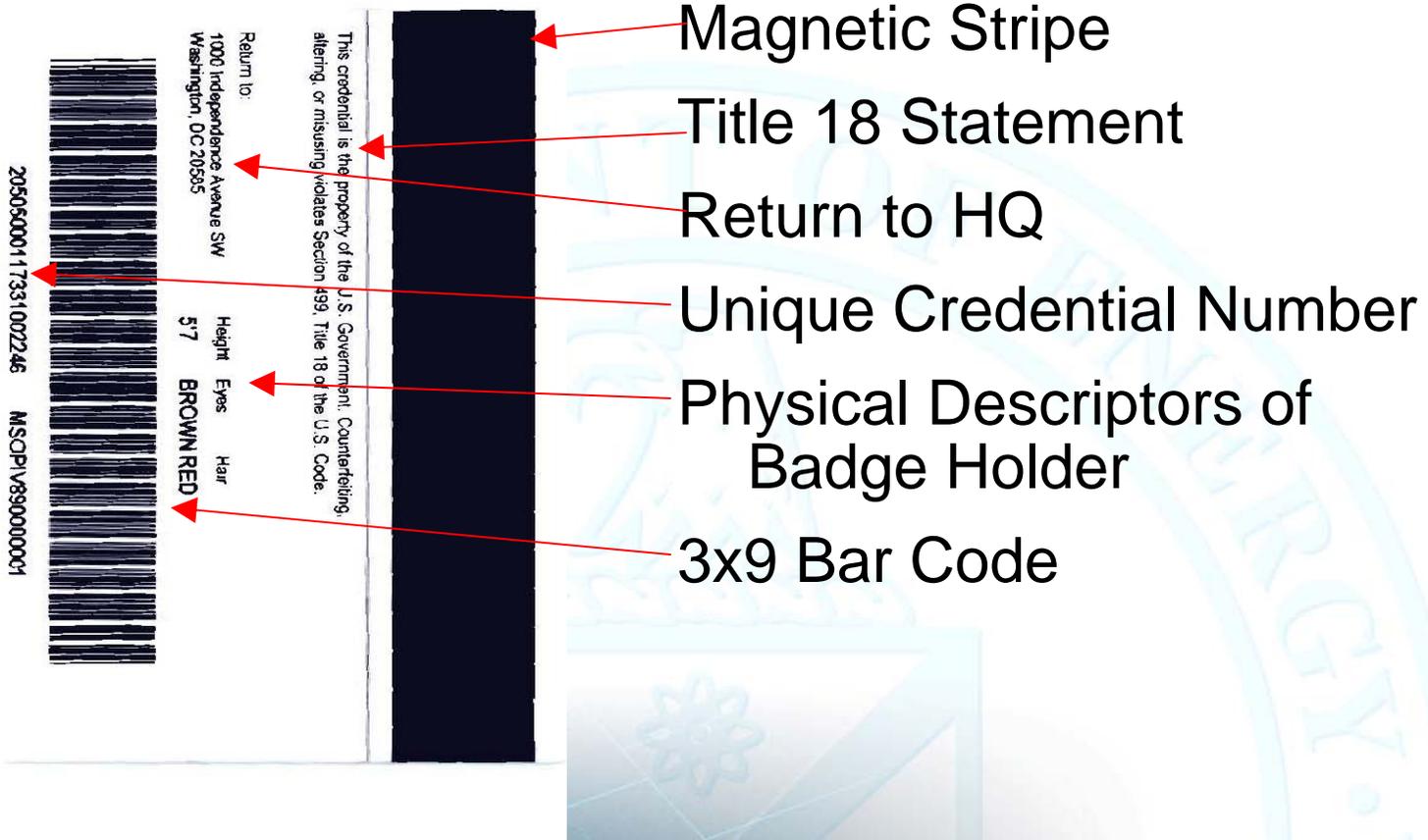


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Front



Rear



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Using the Credential

- Magnetic Stripe Systems
 - Blank when shipped
 - Can be encoded by the site
- Contactless Systems
 - May be compatible with existing systems



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The Process

- Individual appears before Enrollment Officer
 - Photo Taken
 - Prints Taken
 - Data Verified
 - Some data may only be changed by the Sponsor
- Badge printed and shipped to site
- Individual notified by email that badge printed/shipped/received
- Badge is activated



Lessons Learned

- Have your supplies ordered BEFORE you start issuing
 - Badge Holders
 - Encoding Equipment



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