

WAD NUMBER: 99-1.T  
PERFORMANCE AREA: Technical Support and Management - Project Management  
FISCAL YEAR: 1999

CRITERIA	PERFORMANCE MEASURE	FY 1999 OUTPUT	
		MINIMUM	TARGET
1. Effective and efficient management of project activities.	a. Percentage of actions in the Action Tracking System (ACTRAK) completed by the due date.	a. 80 percent	a. 95 percent
2. To provide, on a timely basis, best value contract legal services, utilizing the contractor's experience, expertise, and initiative consistent with DOE guidance and applicable regulations.	a. Oversight of outside legal counsel to assure compliance with DOE guidance on Management and Operating contractor engagement of litigation services.	a. N/A	a. Full compliance
3. Increase use of Alternative Dispute Resolution (ADR) methods.	a. Number of discrete issues addressed through ADR versus litigation.	a. One issue	a. Three issues
4. Development of annual Contract Budget Base (CBB) in accordance with DOE guidelines.	<p>a. Timely submission of :</p> <ul style="list-style-type: none"> <li>➤ FY 1998 Carryover Tasks (FY 1999 CBB)</li> <li>➤ Final FY 1999 Annual Operating Plan</li> <li>➤ Preliminary FY 2000 CBB</li> <li>➤ Initial FY 2000 Annual Operating Plan</li> <li>➤ Initial FY 2000 CBB by WAD</li> </ul> <p>b. Percentage of approved FY 1999 CBB cost authority inclusive of approved changes during fiscal year that are executed.</p>	<p>a. On or before published due date</p> <p>b. 85 percent</p>	<p>a. On or before published due date</p> <p>b. 95 percent</p>
5. Improve Records Holding Area (RHA) storage space utilization and access to/identification of SPR records.	a. <u>Decrease in the total number of cubic feet of space occupied by unscheduled records. Reduce Backlog of unscheduled records in the Records Holding Area by either: 1) identifying/applying existing schedule, or 2) preparing/submitting SF-115 to obtain a schedule from National Archives and Records Agency.</u>	a. 1,000 cubic feet as of December 31, 1998	a. <del>1,075</del> - <u>1,100</u> cubic feet as of December 31, 1998