

WAD NUMBER: 99-1.T

PERFORMANCE AREA: Technical Support and Management - Financial Management

FISCAL YEAR: 1999

CRITERIA	PERFORMANCE MEASURE	FY 1999 OUTPUT	
		MINIMUM	TARGET
1. Provide Financial Management Processes and Systems that ensure accuracy in the financial statements.	a. Number of significant deficiencies found during Audit or Financial Reviews.	a. N/A	a. Zero
	b. Percentage of value of Construction Work in Progress, Property, and Inventory Accounts overstated or understated, based on annual financial statement audit.	b. Less than 10 percent	b. Less than 2 percent
2. Meet General Accounting and Reporting Requirements.	a. Number of hours Financial Information System (FIS) submissions received after established due date and time.	a. 3 rd workday, 9 a.m.	a. 2 nd workday, 3 p.m.
	b. Percentage of FIS transactions not passing edits (error rate).	b. Less than 2 percent	b. Zero
	c. Percentage of financial reports received by due date.	c. 95 percent	c. 100 percent

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3. Process accounts payable transactions in a timely and efficient manner.	a. Percentage of invoice payments included in semiannual accounts payable review that take early payment discounts when cost effective.	a. 85 percent	a. 95 percent
	b. Percentage of invoice payments included in semiannual accounts payable review that are paid according to terms of contract.	b. 90 percent	b. 95 percent
	c. Percentage of travel vouchers included in semiannual reviews that are paid in accordance with Federal Travel Regulations.	c. 95 percent	c. 99 percent
4. Develop and execute budget to ensure adequate change control and visibility of variances.	a. Number of days the following items are received after due date:		
	(1) Base Case Budget	a(1) On established due date	a(1) Two-One weeks prior to established due date
	(2) Planned Task Book	a(2) On established due date	a(2) Two-One weeks prior to established due date
	(3) Life Extension Program/Major Maintenance Construction	a(3) On established due date	a(3) Two-One weeks prior to established due date
	(4) Modules and Crosscuts received after established due date.	a(4) On established due date	a(4) Two-One weeks prior to established due date

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	b. Number of major deviations in the budget submission from the prescribed DOE guidelines.	b. N/A	b. Zero
	c. Percentage of variances exceeding established thresholds that are supported by required variance explanations for the Annual Operating Plan and the Contract Budget Base.	c. 95 percent	c. 100 percent
	d. Percentage of year-end Uncosted amount balances submitted with justification and documentation.	d. 98 percent	d. 100 percent
	e. Percentage of Baseline Change Request rejected by DOE.	e. Less than 10 percent	e. Less than 5 percent
	f. DM Financial Plan		
	1) Number of days for notification of cost ceiling thresholds (90 percent) being exceeded. Notification to include an explanation of reason/cause for cost ceiling being exceeded and corrective action to be taken. Electronic notification is considered acceptable.	f.1) 5 workdays after issuance of monthly Financial Plan	f.1) Less than 5 workdays after issuance of monthly Financial Plan
	2) Percentage of cost ceiling compliance.	f.2) N/A	f.2) 100 percent

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	g. Number of days for receipt of Latest Revised Estimate (LRE) to the Contract Budget Base by WAD analysis in which the established contract threshold are exceeded. Notification to include an explanation of reason/cause for thresholds being exceeded and corrective action to be taken.	g. 5 workdays after issuance of monthly Project Status Report	g. Less than 5 workdays after issuance of monthly Project Status Report