

**Research Participation Program**  
**Administered by the Oak Ridge Institute for Science and Education**

**APPLICATION**

Instructions to applicant:

1. Submit **completed Application Form** and attach the following:
  - a. Resume (include list of any papers, presentations, or publications)
  - b. Two copies of reprints or abstracts, if available
2. Submit **at least two Reference Forms** from persons familiar with your educational and professional qualifications (include your thesis or dissertation adviser, if applicable).
3. For Postgraduate and student applicants, have **university transcripts** (all schools attended) sent to the address below (copies accepted).
4. The complete application and supporting materials will be reproduced for review by program officials.
5. Incomplete applications may not be considered.
6. Additional information may be required if an appointment is offered.
7. Applications are accepted throughout the year.
8. Eligibility Requirements:
  - a. **Postgraduate:**
    1. Degree must be received within three years of the desired starting date, or completion of all requirements for the degree should be expected prior to the starting date.
    2. U.S. Citizenship or U.S. legal permanent resident status
  - b. **Student:**
    1. Current student in good standing in an undergraduate or graduate degree program
    2. Cumulative grade point average of 2.50 or higher, based on A=4.0 scale
    3. U.S. Citizenship or U.S. legal permanent resident status
    4. Minimum twelve credit hours per academic year
  - c. **Faculty:**
    1. Full-time permanent faculty member at an accredited U.S. college or university
    2. U.S. citizenship or U.S. legal permanent resident status
    3. Certification of Salary

Return completed material to:  
**Norma Ward**  
**Research Participation Programs**  
**Oak Ridge Institute for Science and Education**  
**P.O. Box 117 MS-36**  
**Oak Ridge, TN 37831-0117**  
**Fax# (865) 576-8293**

For additional information about opportunities please visit:

<http://www.ornl.gov/orise.htm>

or contact

**Ms. Norma Ward, (865) 241-2890**

[wardn@ornl.gov](mailto:wardn@ornl.gov)

or

**Ms. Colleen Babcock, (865) 576-9272**

[babcockc@ornl.gov](mailto:babcockc@ornl.gov)

Please type or print clearly and return the completed original application form and all supporting materials to the Oak Ridge Institute for Science and Education, ATTN Norma Ward, P.O. Box 117, MS 36, Oak Ridge, TN 37831-0117.

Please indicate below the specific facilities that interest you. See <a href="http://www.ornl.gov/orise/educ.htm">http://www.ornl.gov/orise/educ.htm</a> for project descriptions. List specific position postings, if applicable: _____		
Air Force Institute for Operational Health (AFIOH)		Department of Defense POW/Missing Personnel Office (DPMO)
Air Force Research Laboratory at Tyndall Air Force Base (TAFB)		Joint POW/MIA Accounting Command/Central Identification Laboratory (JPAC/CIL)
Air Force Research Laboratory, Human Effectiveness Directorate (AFRL/HEP)		U.S. Army Environmental Policy Institute (USAEPI)
U.S. Army Construction Engineering Research Laboratory (USACERL)		St. Louis District, US Army Corps of Engineers (ST. LOU)
U.S. Army Depot, Anniston, AL (ANAD)		Red River Army Depot LAND Management Branch
Air Force Research Laboratory at Mesa, Arizona		U.S. Army Cold Regions Research Laboratory (CRREL)

**Applicant Level: (circle one)**

**POSTGRADUATE    FACULTY    STUDENT:** Grad ( ) SO ( ) JR ( ) SR ( ) Tech Sch ( )

Highest Degree Received: \_\_\_\_\_ Date: \_\_\_\_\_ Discipline: \_\_\_\_\_

1. Applicant Name: \_\_\_\_\_  
(last, first, middle)

Social Security Number: \_ \_ \_ \_ - \_ \_ \_ - \_ \_ \_ \_

2. Current Contact Information. Date through which the current contact information is valid: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address:

Street 1 \_\_\_\_\_

Street 2 \_\_\_\_\_

City State Zip

3. Permanent Contact Information:

Phone: \_\_\_\_\_

Mailing Address:

Street 1 \_\_\_\_\_

Street 2 \_\_\_\_\_

City State Zip

4. Have you ever been investigated for a Security Clearance? Yes No

5. U.S. citizen or Permanent resident alien?      Yes      No

6. Academic history (beginning with current or most recent, list all colleges and universities attended)

Institution/campus	Dates From    To	Degree earned or expected	Date awarded or expected	Major	Grade Point Average*

\*[GPA basis: A=4, B=3, C=2, D=1. Attach explanation if your transcript uses different basis.]

7. List at least two persons familiar with your educational and professional qualifications who have been asked to submit reference forms directly to ORISE. Include your thesis or dissertation adviser, if applicable.

Name	Position	Address

8. List any members of the proposed facility's scientific staff with whom you have had contact.

Name	Installation/Division

9. Academic honors:

Award	Institution/Campus	Inclusive dates

10. Relevant employment record; begin with current (include part-time, full-time, military, and summer)

From	To	Employer	Type of work

11. List computer software/programs with which you are familiar, and your level of proficiency (very good/good/fair).

a. \_\_\_\_\_ b. \_\_\_\_\_ c. \_\_\_\_\_

d. \_\_\_\_\_ e. \_\_\_\_\_ f. \_\_\_\_\_

12. Describe educational or research experiences relevant to your application. Include research projects and accomplishments, conference presentations or papers, patents received or applied for.

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13. Describe the educational and professional objectives you expect to achieve as a result of participating in this program, and how they relate to your future career plans.

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14. How did you find out about this program?

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The complete application and supporting materials will be reviewed by ORISE and reproduced for submission to the host facility for review and selection.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

**Return to: Attn: Norma Ward, Oak Ridge Institute for Science and Education, MS-36, P.O. Box 117, Oak Ridge, TN 37831-0117/Fax (865) 576-8293**

Please type or print clearly and return the original form to Oak Ridge Institute for Science and Education at the address below. A letter may be attached.

**APPLICANT:** \_\_\_\_\_

(last, first, middle)

How long and in what association have you known the Applicant? \_\_\_\_\_

Within a group of 100 other scientists and engineers of comparable experience, please rate the applicant with respect to the following personal characteristics:

- Motivation toward a successful productive career*
- Growth during total period observed*
- Fertility of imagination; originality of thought*
- Emotional stability and maturity*
- Ability to work with others*
- Self-reliance and independence*

Below Average	Average	Above Average	Out- Standing	Superior	Inadequate Opportunity To Observe
Lowest 40	Middle 25	Next 20	Highest 15		

Within a group of 100 other scientists and engineers of comparable experience, please rate the applicant with respect to the following scientific capabilities:

- Mastery of fundamental knowledge in field*
- Skill and originality in design of research projects*
- Laboratory skill and technique*
- Ability to communicate information (written-oral)*

Below Average	Average	Above Average	Out- Standing	Superior	Inadequate Opportunity To Observe
Lowest 40	Middle 25	Next 20	Highest 15		

In the space below, add any descriptive comments, which will assist in providing a complete picture of the applicant's character, attitude, and ability/potential for an appointment. Please comment on weaknesses as well as strong points. Use additional sheets if necessary.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Typed or printed name \_\_\_\_\_ Title \_\_\_\_\_

Mailing Address \_\_\_\_\_

Email Address \_\_\_\_\_

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\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_  
 Typed or printed name \_\_\_\_\_ Title \_\_\_\_\_  
 Mailing Address \_\_\_\_\_  
 Email Address \_\_\_\_\_

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