



# Emergency Public Information

## Requirements and Guidelines

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# Emergency Public Information

## DOE O 151.1B, Chapter IX, Public Affairs Policy and Planning Requirements

The Department must provide accurate, candid, and timely information, consistent with requirements of the Freedom of Information Act and the Privacy Act, to site workers and the public during all emergencies, so as to establish facts and avoid speculation.



# Emergency Public Information

- Three Phases to the Public Information

Planning

Preparedness

Response



# Emergency Public Information

## Planning Phase

- The Department must establish an Emergency Public Information Program that includes plans for all emergencies

DOE

NNSA

Contractor facilities



# Emergency Public Information

## Preparedness Phase

- Demonstrate adherence to policies and requirements through:
  - Evaluated Exercises
  - Appraisals
  - Approved Training Programs



# Emergency Public Information

## Planning Phase

- **Emergency Public Information Plans**  
need to include:
  - Identification of personnel, resources, facilities, with...
  - Procedures to inform workers and public of DOE/NNSA emergency and protective actions
  - Coordinate information with State, local, and Tribal governments, and Federal emergency response plans
  - Training and exercises for Joint Information Center (JIC) personnel



# Emergency Public Information

## Response Phase

- **Joint Information Center**

- Established, directed, and coordinated by the senior DOE/NNSA Public Affairs Manager and staffed with adequately trained personnel.

Trained spokesperson

News writer

Media services support

Technical expert

Senior DOE/NNSA official

- Roles

Public and media inquiries

Media monitoring (rumor control)





# Emergency Public Information

## Response Phase

- **Classified/Unclassified Information**
  - Explain emergency response and protective actions required for the health and safety of workers and public
  - Public announcements may present security risks thus, must be reviewed by an Authorized Derivative Classifier/reviewing official
- **Briefings held offsite**
  - Public Information Officer must be assigned to the emergency public information response team



# Emergency Public Information

## Response Phase

- HQ's official/team provides support to:
  - Program Office
  - Emergency Management Team
  - Field Element
- DOE/NNSA Director of Public Affairs and HQ's Emergency Manager need to be informed of all DOE/NNSA emergency public information actions as soon as practicable



# Emergency Public Information

## Response Phase

- News releases or public statements
  - INITIAL release approved by the DOE site/facility official responsible for emergency public information review and dissemination
  - Subsequent releases/statements are COORDINATED with HQ